

Information Guide

International Event in Cabo Verde

1. PLACE AND DATES

The Basalt Conference and Atlantic Business Forum will be held in Cabo Verde, city of Praia, at the University of Cabo Verde Convention Centre, from 10 to 12 July and from 13 to 16 July 2023, respectively. The program for July 12 consists of a guided visit to Basalt deposits with potential for exploitation of Agro-minerals (object of the International Conference) and July 16 will be dedicated to the Business Round.

2. Working Languages

Three working languages will be used: French, English and Portuguese, with simultaneous translation.

3. Speakers' presentations

Speakers' presentations will be made by national, regional and international experts, individually or on behalf of the institutions they represent.

4. Registration

4.1 Participants must complete the online form (www.basaltconference.com/register/online/bc/ in the case of the International Conference and www.atlanticbusinessforum.com/register/online/bf/ in the case of the Atlantic Business Forum), indicate the reference of the package chosen, attach proof of payment and submit it.

4.2 As an alternative to online registration, participants may access the registration form available at the link www.basaltconference.com/register/form/bc/ (in the case of the International Conference) and www.atlanticbusinessforum.com/register/form/bf/ (in the case of the Atlantic Business Forum), choose the desired package, complete the registration form, sign it, attach proof of payment and send everything to the e-mail address finance@emergys.pt.

4.3 *The conditions of participation are specified on the link www.emergys.pt/hf/emergys/.*

4.4 For each group of 10 participants in the event, the organization will cover the participation costs for an additional element.

4.5 For each group of 25 participants, the organization will cover the participation costs for two (2) additional elements.

4.6 Transfer of Registration

A duly registered participant, if faced with the impossibility of participating in the event, may transfer his/her registration to a third person. To do so, the substitute participant must be fully identified and accept the same conditions as the substituted participant.

5. Official Groups and Delegations

For groups (minimum 10 Pax), official delegations or Government entities, the Organization should be contacted for specific arrangements: E-mail: info@emergys.pt

6. Visas

Citizens from some countries are exempted from visa requirements for entry and stay in Cabo Verde for a certain period. However, according to the law, it is mandatory to pre-register at least 5 days before the date of departure

at www.ease.gov.cv. An airport tax is due and payable directly to the competent authorities at the airport of arrival: approximately € 31.00.

7. Protocol Services

On arrival at the airport in Cabo Verde, participants will find a team qualified and prepared to support them in carrying out all the necessary formalities and able to develop communication in three languages: Portuguese, French and English, namely:

7.1 Protocol at the airport to welcome delegations at the airport and transfer to the hotel;

7.2 Protocol during all days of the event for registration of participants and support at the event.

8. Transfers

8.1 Upon arrival in Cabo Verde, participants will be provided with transportation from the airport to the place of accommodation and from the place of accommodation to the airport.

8.2 The participants are ensured transport means on the routes from the place of accommodation to the event venue and from the event venue to the place of accommodation.

8.3 For lunch during the days of the event, transport will be available if necessary, depending on the location of the catering service.

9.0 Accommodation

The accommodation offers are listed on the link www.hotels.emergys.pt.

9.1 Reservation forms can be downloaded from www.hotels.emergys.pt/register/form/hotels/

9.2 Reservations can also be made online at www.hotels.emergys.pt/register/online/hotels/

9.3 Reservation conditions are specified on the link www.hotels.emergys.pt/terms/.

10. Air travel

Support in air travel reservations will be available for participants who wish to do so.

10.1 Reservation forms can be downloaded from www.flight.emergys.pt/register/form/flights/

10.2 Reservations can also be made online at www.flight.emergys.pt/register/online/flights/

10.3 Reservation conditions are specified on the link www.flight.emergys.pt/register/terms/.

11.0 Catering services

11.1 Lunch services during the days of the event, as well as other social events, shall be provided by the specialized establishments appointed for this purpose.

11.2 During the event's activities, water and coffee break services will be made available, ensured by specialized services appointed for this purpose.

11.3 For lunches during the days of the event, transport will be available if required depending on the location of the catering service.

11.4 The meal reservation form can be downloaded from www.hotels.emergys.pt/register/catering/form/

12. Currencies and exchange rates

The currency in use in Cabo Verde is the Cabo Verde escudo. All international currencies are accepted. The Euro is accepted in current transactions in Cabo Verde and has a fixed parity with the escudo (1 € = 110,265 Escudos). For any further information about currencies and exchange rates, please refer to the official website of the Central Bank of Cabo Verde: <https://www.bcv.cv/pt/Paginas/Homepage.aspx>.

13. Internet services

Internet services will be available at the accommodation and event venues.

14. Institutional meetings

If pertinent, the Organization will be responsible for requesting the scheduling of meetings / institutional meetings with the competent entities, exclusively in the host country.

15. Disclosure of products and services of participating companies

For the purpose of advertising their products and services, the companies participating in the event have at their disposal a web platform through which they can advertise their respective products and services: www.saboresdecaboverde.com

16. Companies will find in the various activity programs, areas of excellence for the promotion of their activities and business development, namely:

16.1. A Presentation Session of Business, Investment and Partnership Opportunities in each ECOWAS Country, on July 13, 2023;

16.2. Specific «Open Day» devoted to the Countries participating in the Event, from 10:00 a.m. to 6:00 p.m., within the framework of the Fair;

16.3. A fair entitled «*FLAVOURS OF CABO VERDE*», from 07 to 16 July 2023, which will bring together the entire offer of products and services, including information on the most attractive tourist sites in each municipality of Cape Verde and the Countries of the ECOWAS, organized around sectors that represent the wide variety of products present in the Cape Verdean and ECOWAS market. The products and services of companies outside ECOWAS participating in the event will also be represented at this fair.

16.4. Business presentation sessions, which will take place from July 13 to 15, 2023, will be held in parallel with the Atlantic Business Forum in a specific space, in the Campus of the University of Cape Verde;

16.5. The Atlantic Business Round, which generates advantages of the highest relevance, benefits to any company by enabling rapid business creation and is also an excellent networking «tool». Each leader or entrepreneur, through the Atlantic Business Round, will be able to hold dozens of business meetings and negotiations in a single day, July 16, 2023; each appointment being prepared in advance, which allows concrete results according to the objectives set. The Atlantic Business Round is thus a space of excellence where companies seek out and offer products, services, business partnerships, business opportunities and business solutions to companies already established in their markets.